

TOWNSHIP OF VERONA
COUNTY OF ESSEX, NEW JERSEY



TOWNSHIP COUNCIL AGENDA

REGULAR MEETING

7:00 P.M.

NOVEMBER 10, 2025

MUNICIPAL BUILDING, 600 BLOOMFIELD AVENUE

Via the internet, please click the link below to join the meeting:

<https://zoom.us/j/95262662770>

Via telephone, please dial 1(312)626-6799 or 1(646)558-8656

Use Zoom Meeting ID: 952-6266-2770, when prompted for a Participant ID, press #

A. CALL TO ORDER

The notice requirements of the Open Public Meetings Act have been satisfied with respect to this meeting of the Township Council. The meeting time and date were included in the public meeting notice along with the public internet link and telephone call-in information. Said notice and the meeting agenda was posted in the Municipal Building, and sent to the official newspapers of the Township, the Verona-Cedar Grove Times and the Star Ledger at least 48 hours preceding the start time of this meeting. The agenda and public handouts can be viewed online at www.veronanj.org/councilmeetings. A public comment period will be held in the order it is listed on the meeting agenda and instructions on how to comment will be provided at the appropriate time.

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. REPORT OF THE MAYOR

1. Julius Coltre, Essex County Liaison
2. Proclamation – Verona Community Garden

E. REPORT OF THE TOWNSHIP MANAGER

1. Resolution No. 2025-___ Audit
2. Execution of Group Affidavit
3. Pool Financial Analysis Presentation – New Gen

F. COUNCILMEMBERS' REPORTS

G. PUBLIC COMMENT

H. HEARING ADOPTION OR AMENDMENT OF ORDINANCES

1. Ordinance No. 2025-17 Adopting the Redevelopment Plan 383 Bloomfield Avenue
2. Ordinance No. 2025-18 Repealing Chapter 150, Article VII, Section 8.11 of the Township Code and Establish a New Chapter 330 Entitled "Massage Parlors, Barbershops, Hair Salons, Cosmetology and Nail Salons"
3. Ordinance No. 2025-19 Amending Chapter A565-4 "Health Department Fees" to Include Massage Parlors, Barbershops, Hairstyling and Nail Salons

TOWNSHIP COUNCIL AGENDA

NOVEMBER 10, 2025

I. ORDINANCES FOR INTRODUCTION

1. Ordinance No. 2025-___ Bond – Supplemental for Preliminary Expenses and Improvement of Everett Field (\$325,000)
2. Ordinance No. 2025-___ Amending Chapter 140 of the Township Code Entitled, “Vehicles & Traffic” – Traffic Control at the Community Center
3. Ordinance No. 2025-___ Amending Chapter 222, Article I “Display of Flags

J. PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

K. MINUTES

1. October 20, 2025

L. PROPOSED RESOLUTIONS

1. Resolution No. 2025-___ Budget Transfers ***
2. Resolution No. 2025-___ Authorizing Title 39 “Motor Vehicle Enforcement” Upon Real Property Known as Block 2301, Lot 14.01 in Accordance with the Request of the Property Owner.
3. Resolution No. 2025-___ Final Change Order and Close Out for Contract 2023-07 PFAS and Arsenic Treatment Upgrades to Linn Drive Well
4. Resolution No. 2025-___ Close-Out Contract 2025-15 Improvements at the Community Pool
5. Resolution No. 2025-___ Ratifying the Correct Contract Amount for Contract 2025-06 Municipal Buildings Roof Replacements
6. Resolution No. 2025-___ Agreement with the Board of Education for Tree Services
7. Resolution No. 2025-___ Cancelling Funded Appropriation Balances of Bond Ordinances for Various General Capital Projects
8. Resolution No. 2025-___ Cancelling Funded Appropriation Balances of Bond Ordinances for Various Water/Sewer Capital Projects
9. Resolution No. 2025-___ Cancel Taxes for Block 1102, Lot 44-Totally Exempt Veteran
10. Resolution No. 2025-___ Tax Lien Redemption
11. Resolution No. 2025-___ Executive Session

M. LICENSES AND PERMITS

N. ADDENDUM

O. NEW/UNFINISHED BUSINESS

1. Discussions
 - a. Ordinance Amending Chapter 150, Zoning Set Backs
 - b. Resolution Adopting 2026 Community Pool Rules
 - c. Ordinance Setting 2026 Pool Fees
 - d. Ordinance Setting 2026 Pool Membership Fees
 - e. Ordinance Establishing Non- Resident Membership
 - f. Ordinance Setting 2026 Seasonal Salaries of the Employees of the Community Pool
 - g. Ordinance Setting Pool Membership Exemptions
 - h. Ordinance Amending Joint Flood Advisory Board

P. PUBLIC COMMENT

Q. EXECUTIVE SESSION

R. ADJOURNMENT

***DUE TO THE ENACTMENT OF DANIEL’S LAW, PLEASE PROVIDE
ONLY YOUR NAME & TOWNSHIP DURING PUBLIC COMMENT & PUBLIC HEARINGS
The public may speak on any matter during Public Comment, as listed on the agenda. At that time,
anyone from the public wishing to speak will be recognized.
Your comments shall be limited to four (4) minutes.***

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

CERTIFICATION OF 2024 ANNUAL AUDIT

WHEREAS, *N.J.S.A.40A:5-4* requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2024 has been filed by David J. Gannon a Registered Municipal Accountant with PKF O’Connor Davies LLP pursuant to *N.J.S.A. 40A:5-6*, and a copy has been received by each member of the governing body; and

WHEREAS, *R.S. 52:27BB-34* authorized the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated *N.J.A.C. 5:30-6.5*, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled, “Comments and Recommendations”; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to *N.J.A.C. 5:30-6.5*; and

WHEREAS, all members of governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of *R.S. 52:27BB-52*, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Division of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Verona, in the County of Essex, New Jersey, hereby affirms compliance *N.J.A.C. 5:30-6.5* and does hereby submit a certified copy of this resolution and the required affidavit to the Local Finance Board to show evidence of said compliance.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON NOVEMBER 10, 2024.

JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

ORDINANCE No. 2025-17

**AN ORDINANCE ADOPTING THE REDEVELOPMENT PLAN FOR
383 BLOOMFIELD AVENUE REDEVELOPMENT AREA**

WHEREAS, on May 6, 2024, the Township Council (“the “Township Council”) of the Township of Verona, in the County of Essex, New Jersey (the “Township”) adopted Resolution 2024-075 declaring the entirety of Bloomfield Avenue Corridor, which includes the above referenced property, as an Area in Need of Rehabilitation; and

WHEREAS, on February 3, 2025, the Township Council adopted Resolution 2025-049 declaring the above referenced block and lot as an Area in Need of Redevelopment (the “383 Bloomfield Avenue Redevelopment Area”); and

WHEREAS, more than 45 days have passed since said Resolution was adopted, and no actions have been filed challenging such action; and

WHEREAS, N.J.S.A. 40A:12A-7 provides for a procedure for the adoption of a redevelopment plan for all or a portion of a duly designated redevelopment area; and

WHEREAS, Block No. 708, Lot 1 in the Township (the “Property”) is located within the 383 Bloomfield Avenue Redevelopment Area; and

WHEREAS, N.J.S.A. 40A:12A-7.a., provides that “No redevelopment project shall be undertaken or carried out except in accordance with a redevelopment plan adopted by ordinance of the municipal governing body, upon its finding that the specifically delineated project area is located in an area in need of redevelopment or in an area in need of rehabilitation, ...”; and sets forth statutory requirements for the contents of a Redevelopment Plan; and

WHEREAS, the Township Council directed its planning consultant, H2M engineers and architects (the “Professional Planner”) to prepare a draft redevelopment plan concerning the 383 Bloomfield Avenue Redevelopment Area; and

WHEREAS, the Township Council is desirous of enacting a redevelopment plan to guide the future use, development and redevelopment of Block 708, Lot 1, heretofore designated as an area in need of redevelopment with provisions to enable the construction of a mixed-use building with affordable housing; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7(e), the Township Council shall refer the redevelopment plan to the Planning Board prior to final adoption of same; and

WHEREAS, the Planning Board shall within 45 days after referral prepare a report containing its recommendation concerning the redevelopment plan, which report shall identify any inconsistencies with the Township Master Plan and recommendations concerning any inconsistencies and any other matters deemed appropriate by the Planning Board; and

WHEREAS, in accordance with N.J.S.A. 40A:12A-7.e, the Township Council shall review the report of the Planning Board and may approve or disapprove or change any recommendation by a vote of the full authorized membership and shall record in its minutes the reasons for not following the recommendations.

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Verona, County of Essex and State of New Jersey as follows:

SECTION 1. The aforementioned recitals are incorporated herein as though fully set forth.

SECTION 2. The Redevelopment Plan, as filed in the Office of the Township Clerk and attached hereto as Exhibit A and by the reference made a part hereof is hereby approved and adopted pursuant to N.J.S.A. 40A-12A-1 et. Seq, **provided that the Redevelopment Plan is modified to provide that the plan includes (i) a provision for publicly accessible e-bicycle and bicycle racks and storage for e-bicycles and bicycles; (ii) the developer shall provide a minimum of five (5) affordable housing credits within the project consistent with the projections contained in the approved housing element contained in the Township's Master Plan.**

SECTION 3. The zoning district map in the zoning ordinance of the Township is hereby amended to include the Property per the boundaries described in the Redevelopment Plan and the provisions thereon.

SECTION 4. If any section, sub-section, paragraph, sentence or any other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 5. A copy of this Ordinance and the Redevelopment Plan shall be available for public inspection at the office of the Township Clerk during regular business hours.

SECTION 6. The Township Clerk shall publish notice of the Ordinance in accordance with applicable law.

SECTION 7. This Ordinance shall take effect after final passage and publication as prescribed by law.

ATTEST:

JENNIFER KIERNAN, CMC
MUNICIPAL CLERK

NOTICE

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUES OF XXX AND XXX.

JENNIFER KIERNAN, CMC
MUNICIPAL CLERK

INTRODUCTION: October 6, 2025
PUBLIC HEARING: November 10, 2025
EFFECTIVE DATE:

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, NEW JERSEY**

ORDINANCE No. 2025-18

**AMENDING THE CODE OF THE TOWNSHIP OF VERONA TO REPEAL
CHAPTER 150-8.11 "MASSAGE PARLORS, MASSEURS AND MASSEUSES"
OF THE ZONING CODE IN ITS ENTIRETY AND CREATE A NEW
CHAPTER 330 ENTITLED "MASSAGE PARLORS, BARBERSHOPS,
HAIRSTYLING, COSMETOLOGY AND NAIL SALONS" IN THE
TOWNSHIP CODE**

SECTION 1.

The purpose of this chapter is to protect and preserve the health, safety and welfare of the citizens of the Township of Verona and the patrons of massage and bodywork businesses. This chapter supersedes and replaces Chapter 150 – 8.11

Chapter 330 Massage Parlors, Barbershops, Hairstyling, Cosmetology and Nail Salons

Article I Massage Parlors and Bodywork Establishments

§ 330.1 Definitions

As used in this chapter, the following terms shall have the meanings indicated

MASSAGE AND BODYWORK ESTABLISHMENT

Any establishment wherein massage and/or bodywork are administered or are permitted to be administered, when such therapies are administered by a massage therapist licensed by the State of New Jersey for any legal form of consideration.

MASSAGE AND BODYWORK THERAPIES.

Touching, including, but not limited to, holding, applying pressure, positioning and mobilizing soft tissue of the body by manual technique and use of visual, kinesthetic, auditory and palpating skills to assess the body for purposes of applying therapeutic massage or bodywork principles; including the use of therapies such as heliotherapy or hydrotherapy, the use of moist hot and cold external applications, external applications of herbal or topical preparations not classified as prescription drugs, movement and neuromyofascial education and education in self-care and stress management. Massage and bodywork do not include the diagnosis or treatment of illness, disease, impairment or disability.

MASSAGE AND BODYWORK THERAPIST

Any person licensed by the State of New Jersey who administers massage or bodywork therapies for any form of legal consideration.

§ 330.2 Permit Required

No person, firm, or corporation shall perform massage and/or bodywork therapies in the Township of Verona unless or until there has been obtained all necessary permits for such establishment or premises and therapist from the Township of Verona Board of Health in accordance with the terms and provisions of this chapter and Chapter A565 of the Township of Verona.

§ 330.3 Application for Board of Health License

Any person requesting a massage and bodywork therapy establishment license from the Board of Health shall file a written application with the Health Officer upon a form to be furnished by the Health Officer.

- A. No person shall maintain or operate any Massage or Bodywork establishment without having a valid license issued by the Township's Health Officer. The license for a Massage or Bodywork establishment shall be issued by the Verona Health Department upon the filing of an application on forms supplied by the Verona Health Department and upon payment of the licensing fee required by Chapter A565.
- B. All licenses shall be posted in the Massage or Bodywork establishment in a location visible to persons patronizing the establishment.
- C. Every establishment must comply with local planning and zoning regulations and all

- other applicable ordinances before being issued a license.
- D. Licenses will be valid for a period of one year and shall expire on December 31 of each year unless the license is suspended by the Health Officer or until such time as the facility changes owners, closes, or goes out of business.
 - E. No license shall be renewed until a completed application has been submitted, the license fee has been paid and the applicants establishment meets the requirements set forth in this chapter and all other applicable state and local regulations.
 - F. All licenses are renewable on January 1 of each year and the license fee, set forth in Chapter A565, shall be due and payable on or before the first day of February of each year. Any applicant whose check is returned unpaid to the Board of Health shall be required to pay a returned check fee of \$20.00
 - G. Licenses shall not be transferable from person to person or from location to location. Any planned change in ownership of a facility must be reported promptly to the Board of Health and such changes must be approved by the Board of Health prior to the issuance of an operating license.
 - H. The renewal fee for Massage and Bodywork establishments shall be set forth in Chapter A565 of the Code of the Township of Verona.

§ 330.4 Establishment Requirements; inspections

Each establishment must comply with each of the following minimum requirements:

- A. All massage tables, bathtubs, shower stalls, steam or bath areas and floors must have surfaces which may be readily disinfected and shall be maintained in a sanitary condition and regularly cleaned and disinfected.
- B. Adequate bathing, dressing and locker facilities shall be provided for the patrons to be served at any given time. In the event that male and female patrons have concurrent or overlapping appointments for massage or bodywork therapies, then separate bathing, dressing, locker and massage room facilities shall be provided.
- C. The premises shall have adequate equipment for disinfecting and sterilizing non-disposable instruments and materials used in administering massage. Such non-disposable instruments and materials shall be disinfected after use on each patron.
- D. All employees, including massage and/or body work therapists, shall be clean and wear clean nontransparent outer garments.
- E. All massage and/or bodywork therapy establishments shall be provided with clean laundered sheets and towels in sufficient quantity, which shall be laundered after each use thereof and stored in a sanitary manner.
- F. All walls, ceiling, floors, pools, showers, bathtubs, steam rooms and all other physical facilities and surfaces shall be in good repair and maintained a clean and sanitary manner. Wet and dry heat rooms, steam or vapor rooms or steam or vapor cabinets and shower compartments and toilet rooms shall be thoroughly cleaned each day the business is in operation. Bathtubs and showers shall be kept dry, clean, and sanitary.
- G. Oils, creams, lotions, and other preparations used in administering massage and/or bodywork therapies shall be kept in clean, closed containers or cabinets.
- H. Animals, except for Seeing Eye dogs, service animals such as guide dogs that are trained to assist and employee or other person who is handicapped and are controlled by the handicapped employee or person shall not be permitted in the massage work area.
- I. All employees and each massage and/or bodywork therapist shall wash their hands in hot running water, using proper soap or disinfectant before administering a massage or bodywork therapy to a patron.

§ 330.5 Right to Inspect Premises

The Department of Health may, from time to time, make inspections of each massage and/or bodywork therapy establishment granted a license under the provisions of this chapter for the purposes of determining whether the provisions of this chapter are being complied with. Such inspections shall be made at reasonable times and in a reasonable manner. It shall be unlawful for any licensee to fail to allow such inspection officer access to the premises or to hinder such officer in any manner.

§ 330.6 Display of licenses and inspection placards

The massage and/or body work therapy establishment shall display its license and inspection placard as well as the license of each and every massage and/or body work therapist employee in the establishment in an open and conspicuous place on the premises. The massage and/or

bodywork therapy establishment shall make available, at the request of any client their most recent Health Department inspection results.

§ 330.7 Suspension or Revocation of Licenses

1. A license issued under this chapter may be immediately suspended for a period of not more than 30 days pending a hearing to revoke the license for any of the following causes:
 - a. Fraud, misrepresentation or false statement in the application for the license or any violation of this chapter.
 - b. Conducting the permitted business in the Township in an unlawful manner or in such a manner as to constitute a menace to the health, safety, or general welfare of the public.
2. Notice of the hearing for the revocation of a license shall be given in writing, setting forth specifically the grounds of the complaint and the time and place of the hearing. Such notice shall be given personally or mailed to the licensee at their last-known address, by resisted or certified mail return receipt requested, at least five days prior to the date set for the hearing. Such notice shall contain a brief statement of the grounds to be relied upon for revoking the license. At the hearing, the licensee shall have an opportunity to answer and be heard, and after due consideration, the license may be revoked or the complaint may be dismissed. The Health Officer or Board of Health shall serve as the hearing officer or body for any hearings pursuant to this subsection.

§ 330.8 Violations and Penalties

Any person, firm, or corporation who shall violate any of the provisions of this chapter shall, upon conviction, be punished by a fine not exceeding \$500, and each violation of any of the provisions of this chapter and each day the same is violated shall be deemed and taken to be a separate and distinct offense.

§ 330.9 Unconstitutionality clause

Should any section, paragraph, sentence, clause or phrase of this chapter be declared unconstitutional or invalid for any reason, the remainder of said chapter shall not be affected thereby.

§ 330.10 Effective Date

This chapter shall become effective on January 1, 2026. All Massage and/or Bodywork establishments operating prior to January 1, 2026, shall come into compliance with the provisions of this Chapter no later than the effective date. For 2026, no late fees will be applied to existing establishments.

Article II Barbershops, Hairstyling, Cosmetology and Nail Salons

§ 330.11 Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

BARBER

Any person who is licensed to engage in any of the practices encompassed in barbering

BARBERING

Any one or combination of the following practices when done on the human body for cosmetic purposes and not for the treatment of disease or physical or mental ailments and when done for payment either directly or indirectly or when done without payment for the general public:

- A) Shaving or trimming of the beard, mustache or other facial hair;
- B) Shampooing, cutting, arranging, relaxing or styling of the hair
- C) Singeing or dyeing of the hair;
- D) Applying cosmetic preparations, antiseptics, tonics, lotions or creams to the hair, scalp, face or neck;
- E) Massaging, cleansing or stimulating the face, neck or scalp with or without cosmetic preparations, either by hand, mechanical or electrical appliances; or
- F) Cutting, fitting, coloring or styling of hairpieces or wigs, to the extent that the services are performed while the wig is being worn by a person.

BARBERSHOP

Any establishment engaged in the practice of barbering for the public.

DESIGNEE

Any person designated by the Health Officer to act for them in the performance of their duties

DISINFECTANT

An Environmental Protection Agency (EPA) or New Jersey Department of Environmental Protection registered product with demonstrated bactericidal, virucidal and fungicidal activity used on accordance with manufacture's instruction.

HAIRDRESSER/COSMETICIAN or COSMETOLOGIST-HAIRSTYLIST

Any person who is licensed to engage in the practices encompassed in cosmetology and hairstyling.

HAIRDRESSING AND COSMETOLOGY

Any one of combination of the practices as outlined in N.J.S.A. 45:5B-3(j) when done on the human body for cosmetic purposes and not for the treatment of disease or physical or mental ailments and when done for payment either directly or indirectly or when done without payment for the general public.

HAIRSTYLING OR COSMETOLOGY SHOP/SALON

Any establishment engaged in the practice of hairstyling, cosmetology or barbering for the public.

HEALTH OFFICER

The Health Officer of the Township of Verona or their duly authorized representative

NAIL SALON/SHOP

Any establishment engaged in the practice of cutting, shaping, polishing or enhancing the appearance of the nails of the hands or feet, including, but not limited to, the application and removal of sculpture or artificial nails licensed by the board of cosmetology.

NAIL TECHNICIAN

A person who, for compensation, cuts, shapes, polishes or enhances the appearance of the nails of the hands or feet, including, but not limited to, the application and removal of sculptured or artificial nails licensed by the Board of Cosmetology.

OPERATOR

A person who owns, leases, or manages a shop/salon, or any licensed person performing barbering, hairstyling, cosmetology or manicuring.

OWNER

A person who owns a shop/salon establishment and is responsible for upholding the regulations of this chapter in all areas of the establishment.

PERSON

An individual, firm, partnership, company, corporation, trustee, association or any public or private entity.

PERSON IN CHARGE

The individual present in a barbershop or hairstyling and/or cosmetology salon/shop or nail salon/shop that is the apparent supervisor of the barbershop or hairstyling and/or cosmetology salon/shop or nail salon/shop at the time of the inspection. If no individual claims to be the supervisor, then any employee present is deemed to be the person in charge for the purposes of this chapter.

SANITARY CONDITIONS

Safe and clean shop/salon conditions that prevent the spread of communicable diseases and protect the public health and welfare.

WORKING AREA

A separate room with more than one work station or a private room set aside to serve one customer at a time.

WORK STATION

A chair, countertop, and floor space set aside for the purpose of serving a customer, including floor space for the operator to stand while serving the customer

§ 330.12 License Required; Posting; Expiration.

- A. No person shall maintain or operate any barbershop, hairstyling, cosmetology salon/shop or nail salon/shop without having a valid license issued by the Township's Health Officer. The license for a barbershop, hairstyling, cosmetology salon/shop or nail salon shop shall be issued by the Verona Health Department upon the filing of an application on forms supplied by the Verona Health Department and upon payment of the licensing fee required by Chapter A565.
- B. All licenses shall be posted in the barbershop, hairstyling, cosmetology salon/shop or nail salon/shop in a location visible to persons patronizing the establishment.
- C. Every establishment must comply with local planning and zoning regulations and all other applicable ordinances before being issued a license.
- D. Licenses will be valid for a period of one year and shall expire on December 31 of each year unless the license is suspended by the Health Officer or until such time as the facility changes owners, closes, or goes out of business.
- E. No license shall be renewed until a completed application has been submitted, the license fee has been paid and the applicants establishment meets the requirements set forth in this chapter and all other applicable state and local regulations.
- F. All licenses are renewable on January 1 of each year and the license fee, set forth in Chapter A565, shall be due and payable on or before the first day of February of each year. Any applicant whose check is returned unpaid to the Board of Health shall be required to pay a returned check fee of \$20.00
- G. Licenses shall not be transferable from person to person or from location to location. Any planned change in ownership of a facility must be reported promptly to the Board of Health and such changes must be approved by the Board of Health prior to the issuance of an operating license

§ 330.13 Annual Inspections

- A. The Health Officer shall promulgate such rules and procedures as are necessary to ensure compliance with this chapter.
- B. At least once a year, the Health Officer or their designee shall inspect each establishment and shall make as many additional inspections as are necessary for the enforcement of this chapter.
- C. The Health Officer or their designee, after proper identification, shall be permitted to enter, during normal operating hours, any portion of any establishment for the purpose of making inspections to determine compliance with this chapter.
- D. In the event that the Health Officer or their designee finds unsanitary conditions in the operation of an establishment or if a violation or multiple violations occur, the Health Officer or their designee may immediately issue a written notice to the license holder or person in charge citing such conditions, specifying the corrective action to be taken and time frame within which such action shall be taken. If corrective action is not made in the allotted time, the licensee may be fined or their license suspended.

§330.14 Inspection Fees.

Any inspection fee, in addition to the annual license fee, shall be imposed upon any establishment as outlined in Chapter A565.

§330.15 Sanitation

Each establishment shall be maintained to provide a safe and sanitary environment. All facilities shall be kept clean, sanitary, and in good repair

- B. Disinfection of reusable equipment:
 1. After each use on a patron all electrical and nonelectrical instruments shall be thoroughly cleaned to remove foreign matter, treated with an approved disinfectant and stored in a protected manner until their next use.
 2. Disinfectants shall be changed in accordance with the manufacturer's instruction to ensure complete disinfection. No sediment from the item being disinfected shall be

allowed to remain in the bottom of the disinfection contained.

C. Disposable and Single-Use Equipment:

1. Disposable or single use articles shall be disposed of in a waste receptacle after use on each patron unless stored in a separate closed clean contained labeled with the patron's name and used only on that patron.
2. All disposable or single use articles that come into contact with blood and/or body fluids shall be enclosed in sealable plastic bags prior to being placed in the waste receptacle.
3. All sharp or pointed articles shall be disposed of in a puncture proof container.

D. Sanitation of foot spas and water baths:

1. An antimicrobial additive shall be placed in each foot spa or water bath during use.
2. After each patron, the establishment shall remove and immerse any filter in disinfectant and flush the foot spa or water bath with low-sudsing soap and water.

E. Towels

1. Clean, properly laundered or disposable towels shall be used for each patron.
2. All linens and towels shall be deposited in a covered cleanable receptacle after each patron.
3. Clean towels and linens shall be stored off the floor in a clean, protected location.

F. Cosmetics:

1. When only a portion of a cream, liquid, powder or other cosmetic preparation is to be removed from the container it shall be removed in such a way as not to contaminate the remaining portion.
2. Multi-use of cosmetic applicators is prohibited. This includes the use of lipsticks, powder puffs, makeup brushes, and sponges which are not disposable.
3. Lotions and powers shall be dispensed from a sanitary self-dispensing container.

G. Operators

1. Operators shall thoroughly wash their hands with soap and water immediately after using the toilet, eating, or smoking. Before serving each customer, operators shall thoroughly wash their hands with soap or hand disinfectant.
2. No operator shall remove warts or moles or treat any disease of a patron not perform any medical procedure such as an injection, nor dispense any medical device
3. All operators shall have an exclusion policy for people with a communicable disease that may be transmitted through the services of a barber, hairdresser, cosmetologist or nail technician.
4. No individual shall perform procedures requiring licensure by the New jersey State of Cosmetology and Hairstyling without possessing such a valid license
5. No individual shall perform procedures requiting licensure by the New Jersey State of Cosmetology and Hairstyling without having such license visible and present on site.

H. Water and plumbing

1. Every shop/salon must have an approved water supply with sufficient hot and cold running water under pressure.
2. All plumbing fixtures must be protected against back-siphonage or backflow. Existing establishments that have plumbing fixtures that are not protected against back-siphonage or backflow shall become compliant within 90 calendar days of the effective date of this ordinance.
3. Plumbing fixtures shall be clean and free from defects

I. Toilet and Sink Facilities

1. Each shop/salon shall provide adequate toilet and hand-washing facilities for patrons and employees.
2. Toilet and hand-washing facilities shall be in working condition at all times and kept clean and sanitary
3. Each hand-washing sink shall have a soap dispenser and disposable towels or an air dryer for hand drying.

J. Lighting and Ventilation

1. Lighting shall be sufficient to provide adequate illumination in the work area
2. The shop/salon shall be properly and adequately ventilated to remove excess heat, vapors, and odors.
3. Windows shall be effectively screened against insects, rodents and other vermin.

K. Floors, walls and ceilings

1. Floors, walls and ceilings shall be kept clean and in good repair

§330.16 License Suspension.

- A. Failure to comply with the provisions of this chapter and/or applicable state regulations

- shall be grounds for suspension of any license issued under the provisions of this chapter.
- B. The Health Officer may suspend, without warning, prior notice or hearing, any license to operate a barbershop or hairstyling and/or cosmetology shop/salon or nail salon/shop if the operation constitutes an imminent hazard to public health including, but not limited to, any one of the following:
 1. There is an outbreak or an infectious, pathogenic, or toxic agent capable of being transmitted to consumers.
 2. There is an absence of potable water, supplied under pressure, in a quantity which in the opinion of the Health Officer is capable of meeting the needs of the facility.
 3. There is a sewage backup into the facility.
 4. An unlicensed individual is performing procedures requiring licensure by the New Jersey State Board of Cosmetology.
 - C. Suspension shall be effective immediately upon delivery of the written order to the license holder or person in charge of the facility by the Health Officer or their designee. When a license is suspended all barbershop, hairstyling and/or cosmetology shop or nail salon/shop operations shall cease immediately and shall not resume until written approval to resume has been issued from the Health Officer. The Health Officer or their designee shall remove a suspended license from the premises.
 - D. When a license is to be suspended, the holder of a license, or the person in charge, shall be notified in writing of the suspension and an opportunity for a hearing will be provided is a written request for a hearing is filed with the Health Officer by the holder of the license within two business days. If no written request for a hearing is filed within two business days, the suspension is sustained. The Health Officer may end the suspension at any time by giving written notice to the license holder if reasons for the suspension no longer exist.
 - E. Upon receiving a request for a hearing, the Health Officer shall schedule a hearing not later than 10 business days from the date of the actual receipt of the request to afford the owner the opportunity to present evidence and argument on all facts or issues involved and to examine the merits of such suspension.
 - F. The Health Officer shall examine the merits of such suspension and render a decision in writing to vacate, modify or affirm such suspension within 10 business days of the date of the hearing.
 - G. Whenever a license has been suspended, the holder of the suspended license may make a written request for license reinstatement. Within 10 business days following the Health Officer's receipt of a written request, including a statement signed by the applicant that, in their opinion, the conditions causing the suspension have been corrected, the Health Officer or their designee shall make a reinspection. If the Health Officer or their designee determines that the applicant has complied with the requirements of this chapter, the license shall be reinstated and returned to the license holder. A reinspection fee shall apply under this section and must be paid prior to the license being returned to the license holder.

§330.17 Hearings.

The Health Officer shall designate a time and place to conduct the hearings provided for this chapter. The Health Officer shall summarize the proceedings of such hearings and provide sufficient copies. The Health Officer shall make a final finding based upon the complete hearing record and shall sustain, modify or rescind any notice or order considered in the hearing. The Health Officer shall furnish a written report of the hearing decision to the license holder within 10 business days of the hearing date. A request for a hearing shall not stay any suspension or denial of a license until such time as a hearing has been held and a decision rendered thereon.

§330.18 Service of Notices.

A notice or order provided for in this chapter is properly served when it is delivered to the license holder or person in charge, posted at a conspicuous location on the building or when it is sent by registered or certified mail, return receipt requested, to the last known address of the holder of the license. A completed and signed inspection report shall constitute a written notice.

§330.19 Violations and Penalties.

Any person, firm, or corporation who shall violate any of the provisions of this chapter shall, upon conviction, be punished by a fine not exceeding \$500, and each violation of any of the provisions of this chapter and each day the same is violated shall be deemed and taken to be a separate and distinct offense

§330.20 Unconstitutionality clause.

Should any section, paragraph, sentence, clause or phrase of this chapter be declared unconstitutional or invalid for any reason, the remainder of said chapter shall not be affected thereby.

§330.21 Conflict of regulations.

In any case where a provision of this chapter is found to be in conflict with a regulation of the State Department of Health, Department of Law and Public Safety, Division of Consumer Affairs or any other higher state law or regulation, on the effective date of this chapter, the provision which establishes the higher standard for the promotion and protection of the health and safety of the people shall prevail.

§330.22 Effective Date.

This chapter shall become effective on July 1, 2026. All Barbershops, Hairstyling, Cosmetology and Nail Salons operating prior to July 1, 2026, shall come into compliance with the provisions of this Chapter no later than the effective date.

SECTION 2. SEVERABILITY.

Where any section, subsection, sentence, clause, or phrase of these regulations is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof, other than the part so declared.

SECTION 3. EFFECTIVE DATE.

This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

ATTEST:

JENNIFER KIERNAN
MUNICIPAL CLERK

NOTICE

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUES OF OCTOBER 24, 2025 AND XXX.

JENNIFER KIERNAN, CMC
MUNICIPAL CLERK

INTRODUCTION: October 20, 2025
PUBLIC HEARING: November 10, 2025
EFFECTIVE DATE:

TOWNSHIP OF VERONA
COUNTY OF ESSEX, NEW JERSEY

ORDINANCE No. 2025-19

AN ORDINANCE TO AMEND CHAPTER A565-4 “HEALTH DEPARTMENT
FEES” OF THE TOWNSHIP CODE

BE IT ORDAINED by the Township Council of the Township of Verona, County of Essex,
New Jersey, as follows:

SECTION 1. Chapter A565-4, entitled “Health Department Fees” of the Code of the
Township is hereby amended to include the following:

Ch. A565-4

Type	Fee
Annual License Fee for Barbershops, Hairstyling, Cosmetology and Nail Salons	\$25
Late Fee, applies for renewals received on or after February 1 of each year	\$10
Reinspection Fee for Barbershops, Hairstyling, Cosmetology and Nail Salons	Amount equal to the annual license fee for the facility
Emergency or Off Hours Inspection	Reimburse the Township for the actual cost of the inspection
Annual License Fee for Massage and Bodywork Facilities	\$25
Late Fee, renewals received on or after February 1 of each year	\$10
Reinspection Fee for Massage and Body Work Facilities	The amount of the annual license fee for the facility
Emergency or Off Hours Inspection	Reimburse the Township for the actual cost of the inspection

ATTEST:

JENNIFER KIERNAN
MUNICIPAL CLERK

NOTICE
I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN
THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND
CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUES OF OCTOBER 24, 2025
AND XXX.

JENNIFER KIERNAN, CMC
MUNICIPAL CLERK

INTRODUCTION: October 20, 2025
PUBLIC HEARING: November 10, 2025
EFFECTIVE DATE:

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

ORDINANCE No. 2025-

**BOND ORDINANCE PROVIDING A SUPPLEMENTAL APPROPRIATION
OF \$325,000 FOR PRELIMINARY PLANNING EXPENSES AND
IMPROVEMENT OF EVERETT FIELD IN AND BY THE TOWNSHIP OF
VERONA, IN THE COUNTY OF ESSEX, NEW JERSEY, AND
AUTHORIZING THE ISSUANCE OF \$325,000 BONDS OR NOTES OF THE
TOWNSHIP TO FINANCE PART OF THE COST THEREOF.**

BE IT ORDAINED by the Township Council of the Township of Verona, in the County of Essex, New Jersey (with not less than two-thirds of all members thereof affirmatively concurring) as follows:

SECTION 1. The improvement described in Section 3(a) of this bond ordinance has heretofore been authorized to be undertaken by the Township of Verona, in the County of Essex, New Jersey (the "Township") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the supplemental amount of \$325,000, such sum being in addition to the \$4,273,000 appropriated collectively therefor by bond ordinances of the Township No. 2024-16, which appropriated \$50,000, No. 2024-33, which appropriated \$150,000, and No. 2025-10-A (Section 3(v)), which appropriated \$4,073,000, finally adopted respectively on May 6, 2024, September 23, 2024, and July 7, 2025 (the "Original Bond Ordinances"). No down payment is required pursuant to N.J.S.A. 40A:2-11(c) as the improvement or purpose referred to in Section 3(a) is being partially funded by the \$750,000 Jake's Law Grant and a \$100,000 Community Development Block Grant described in the Original Bond Ordinances.

SECTION 2. In order to finance the additional cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$325,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

SECTION 3. (a) The improvement heretofore authorized and the purpose for the financing of which the bonds are to be issued is the preliminary planning expenses and improvement of Everett Field located on Bloomfield Avenue, Block 707, Lot 10, including a concession stand, equipment, and paving, as described in the Original Bond Ordinances including all related costs and expenditures necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is \$4,588,000, including the \$4,263,000 authorized by the Original Bond Ordinances and the \$325,000 bonds or bond anticipation notes authorized herein.

(c) The estimated cost of the improvement or purpose is \$4,598,000, including the \$4,273,000 appropriated by the Original Bond Ordinances and the \$325,000 appropriated herein.

SECTION 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The Chief Financial Officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

SECTION 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

SECTION 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully

undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Municipal Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$325,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$1,074,600 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement. Of this amount, \$1,014,600 was estimated for these items of expense in the Original Bond Ordinances and an additional \$60,000 is estimated therefor herein.

(e) The descriptions in the Original Bond Ordinances shall hereby be amended to read as set forth in Section 3(a) of this Ordinance.

SECTION 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

SECTION 8. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

SECTION 9. The Chief Financial Officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of

the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ATTEST:

JENNIFER KIERNAN
MUNICIPAL CLERK

NOTICE
I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUES OF XXX AND XXX.

JENNIFER KIERNAN, CMC
MUNICIPAL CLERK

INTRODUCTION:
PUBLIC HEARING:
EFFECTIVE DATE:

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

ORDINANCE No. 2025-

**AMENDING CHAPTER 140 OF THE TOWNSHIP CODE ENTITLED,
"VEHICLES & TRAFFIC" TO CREATE A NEW ARTICLE XV ENTITLED,
"TRAFFIC CONTROL AT THE COMMUNITY CENTER LOTS INCLUDING
THE PARKING LOTS OF LIBERTY AND FREEDOM FIELD
PARKING LOTS"**

BE IT ORDAINED, by the Township Council of the Township of Verona, County of Essex, New Jersey as follows:

SECTION 1. Chapter 140, "Vehicles & Traffic", of the Code of the Township of Verona is hereby amended to create a new Article XV to codify traffic control at the Community Center Lots including the parking lots at Liberty and Freedom Fields:

§ 140 ARTICLE XV - TRAFFIC CONTROL AT THE COMMUNITY CENTER

§140-71 Do Not Enter

- A. Between Annex and Veterans Field 239 feet north of Linn Drive.

§140-72 No Parking

- A. No vehicle parking is permitted at any 880 Bloomfield Avenue Lot (Community Center) at any time for any purpose other than building business or field activities. Vehicles in violation shall be subject to tow and penalties listed in § 140-4.
- B. No vehicle parking is permitted at the parking lots off White Rock Road for Liberty and Freedom Fields for any purpose other than field and or playground activities. Vehicles in violation shall be subject to tow and penalties listed in § 140-4.

§140-73 One Way

- A. Driveway between Annex and Community Center driveway 200 feet north from Linn Drive traveling west then a southern turn heading towards the parking lot behind the gymnasium and continue in a clockwise direction to Stop Sign (located 100 feet south of White Rock access drive between Annex and Centennial Field).

§140-74 Stop Signs

- A. West curb, 239 feet north of Linn Drive for traffic traveling south (between Annex and Veterans Field).
- B. West curb, 100 feet south of White Rock access drive for vehicles traveling north (between Annex and Centennial Field).

SECTION 2. In case any one or more of the provisions of this Ordinance shall, for any reason, be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Ordinance shall be construed and enforced as if such illegal or invalid provision had not been contained herein.

SECTION 3. If any section, sub-section, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 4. All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 5. This ordinance shall take effect 20 days after final passage and publication as prescribed by law.

ATTEST:

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

NOTICE

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUE OF XXX AND XXX.

**JENNIFER KIERNAN
MUNICIPAL CLERK**

**INTRODUCTION:
PUBLIC HEARING:
EFFECTIVE DATE:**

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

ORDINANCE NO. 2025-

**AMENDING CHAPTER 222, ARTICLE I ENTITLED “DISPLAY OF FLAGS”
OF THE CODE OF THE TOWNSHIP OF VERONA**

WHEREAS, the Township Council adopted ordinance 2023-36 to repeal Chapter 100 and a created a new Chapter 222 entitled, “Display of Flags and Municipal Building Color Lighting”; and

WHEREAS, Article I of Chapter 222 codified the Governing Body’s wishes to permit the display of commemorative flags upon Township owned flagpoles and a form of government expression.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Verona that Chapter 222, Article I of the Township Code be amended to include the flags of the United States Armed Forces by order of Service, United States Department of Defense directive 1005.8, in the order of precedence (viewer’s left to right) and display the U.S. national flag, followed by the flags of the U.S. Army, U.S. Marine Corps, U.S. Navy, U.S. Air Force, U.S. Space Force and U.S. Coast Guard.

SECTION 1. Inconsistency - All ordinances or parts thereof, inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 2. Severability - If any clause, sentence, section or other portion of this ordinance, or the application thereof to any person or circumstance, shall be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or repeal the remainder of this ordinance.

SECTION 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

ATTEST:

JENNIFER KIERNAN
MUNICIPAL CLERK

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUE OF XXX AND XXX.

JENNIFER KIERNAN, CMC
MUNICIPAL CLERK

INTRODUCTION:
PUBLIC HEARING:
EFFECTIVE DATE:

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

AUTHORIZE BUDGET TRANSFERS BETWEEN APPROPRIATION
ACCOUNTS PURSUANT TO NJSA 40a:40-1

WHEREAS, certain transfers of funds for various 2025 budget appropriations are necessary to cover anticipated expenditures; and,

WHEREAS, N.J.S.A. 40a:4-58 provides for transfer of appropriations with an excess over and above the amount deemed necessary to fulfil their purposes to those appropriations deemed to be insufficient; and,

WHEREAS, the appropriations subject to fund transfers hereby are not within those restricted by N.J.S.A. 40a:4-58 for transfer purposes.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Verona that the Chief Financial Officer shall and is hereby authorized to make transfers between appropriations accounts of the 2025 Municipal Budget as follows:

	TO	FROM
Finance - Salary and Wages	\$10,000.00	
Planning Board - Salary and Wages	\$15,000.00	
Health Waivers	\$5,000.00	
Police - Salary and Wages	\$30,000.00	
Pool - Operating	\$15,000.00	
Water and Sewer - Other Expenses	\$100,000.00	
Finance - Other Expenses		\$8,000.00
Assessor - Salary and Wages		\$2,000.00
Planning Board - Other Expenses		\$6,000.00
Clerk - Salary and Wages		\$9,000.00
Engineer - Other Expenses		\$5,000.00
IT - Salary and Wages		\$30,000.00
Pool- Salary and Wages		\$15,000.00
Water and Sewer - Salary and Wages		\$100,000.00
TOTALS	\$175,000.00	\$175,000.00

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON NOVMBER 10, 2024.

JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

**AUTHORIZING TITLE 39 MOTOR VEHICLE ENFORCEMENT UPON REAL
PROPERTY KNOWN AS BLOCK 2301, LOT 14.01 IN ACCORDANCE WITH
THE REQUEST OF THE PROPERTY OWNER**

WHEREAS, Verona LIHTC Urban Renewal, LLC (“LIHTC”), the owner of Block 2301, Lot 14.01 received minor subdivision, site plan and variance approval from the Planning Board of the Township of Verona (the “Board”) to improve the property with a 100% affordable housing development known as the “Willows at Verona” (“Project”); and

WHEREAS, LIHTC received preliminary site plan, minor subdivision and variance approval by Resolution No. 2020-08 dated September 1, 2020, final site plan approval by Resolution No. 2021-06 dated December 14, 2021, and amended approval by Resolution No. 2023-02 dated February 23, 2023; and

WHEREAS, condition No. M of Resolution No. 2020-08 and Resolution 2021-06 requires that LIHTC request Title 39 jurisdiction on the property to allow Township Police to enforce parking, speeding, and careless driving motor vehicle laws throughout the Project; and

WHEREAS, by letter dated November 3, 2025, LIHTC made a formal request that the Township adopt an ordinance evidencing that the Township of Verona and the Verona Police Department accept Title 39 jurisdiction on the Property pursuant to N.J.S.A. 39:5A-1; and

WHEREAS, the Police Chief and Township Manager have reviewed the request and opine that same should be granted in order to regulate traffic from the property.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Verona, County of Essex and State of New Jersey, as follows:

1. The attached request of Verona LIHTC Urban Renewal to have motor vehicle laws made applicable to their property known located at Block 2301, Lot 14.01 is hereby approved by the Council and will take effect upon approval of the Commissioner of Transportation as authorized under N.J.S.A. 39:5A-1 and N.J.S.A. 39:4-8.
2. Once approved by the Commissioner of Transportation, traffic regulations shall be recommended by the Township of Verona Police Department and considered for adoption by the municipal governing body by ordinance.
3. Traffic control signs shall then be installed and enforcement shall begin. All signs, posts, bolts or other necessary material shall be installed and paid for by of Verona LIHTC Urban Renewal. The work shall be inspected by the Township of Verona Police Department to ensure that the installation meets State and federal specifications.
4. All resolutions or portions thereof inconsistent with this resolution are hereby repealed.
5. Upon the adoption of this resolution, the Clerk is authorized to forward a duly-authenticated copy to the Commissioner of Transportation requesting approval.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A
RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
VERONA AT A REGULAR MEETING HELD ON NOVMBER 10, 2024.**

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

APPROVING CHANGE ORDER #4 AND CONTRACT CLOSE-OUT FOR
CONTRACT No. 2023-07 LINN DRIVE WELL FACILITY PFAS AND
ARSENIC TREATMENT

WHEREAS, Resolution No. 2024-015 awarded Contract 2023-07 – Linn Drive Well Facility PFAS and Arsenic Treatment to Sovereign Consulting, Inc. Robbinsville, New Jersey in the base bid amount of \$1,711,000.00; and

WHEREAS, Change Orders No. 1, 2 and 3 totaling an overall increase of \$85,557.44 were previously approved by the Township Council; and

WHEREAS, the Township has received Contract Change No. 4 to extend the contract time to September 23, 2025 with no change in project costs; and

WHEREAS, Contract Change No. 4 is in the best interests of the Township of Verona.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that Contract Change No. 4 be approved for a final contract amount of \$1,796,557.44, resulting in an overall increase of 5%, be approved.

BE IT FURTHER RESOLVED that the Township Manager, the Township Clerk and any other officer as may be deemed appropriate are hereby authorized to execute Contract Change No. 4 and Close-Out Contract No. 2023-07 on behalf of the Township.

ROLL CALL:
AYES:
NAYS:
ABSENT:
ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON NOVEMBER 10, 2025.

JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK

Page 1 of 3

CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

9. ISSUING OFFICE	10. PROJECT NO.	11. CONTRACT NO.	12. MODIFICATION NO.
13. CONTRACTOR'S PROPOSAL – CHANGE IN CONTRACT PRICE (Detailed breakdown, attach additional sheets as necessary)			
(Proposed)			
NET INCREASE \$ _____		NET DECREASE \$ _____	CALENDER DAYS INCREASE _____ DAYS
DATE:	TYPE NAME AND TITLE:		SIGNATURE:

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**AWARDING CONTRACT No. 2024-15
IMPROVEMENTS TO THE COMMUNITY POOL**

WHEREAS, Resolution No. 2024-230 awarded Contract 2024-15 – Improvements to the Community Pool to Tsivicos Enterprises, Neptune, New Jersey in the base bid amount of \$423,000; and

WHEREAS, the Township approved Change No. 1 with Resolution No. 2025-104 for as-built quantities in the amount of +\$54,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that the Township Manager, Township Clerk and any other officer as may be deemed appropriate are hereby authorized to Close-Out Contract No. 2024-15 with a final contract amount of \$477,000 on behalf of the Township.

ROLL CALL:
AYES:
NAYS:
ABSENT:
ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON NOVEMBER 10, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

November 3, 2025

Mr. Kevin O'Sullivan
Township Manager
Township of Verona
600 Bloomfield Ave.
Verona, New Jersey 07044

Re: Verona Community Pool Improvements
Estimate No. 4 Final
Township of Verona
Essex County, New Jersey
Our File No. VA-184

Dear Mr. O'Sullivan:

Enclosed please find one (1) original copy of the Engineer's Estimate Certificate No. 4 Final and a voucher in the amount of \$15,910.00 for work performed by the contractor, Tsivicos Enterprises, Inc. for the above referenced project.

Boswell takes no exception to the payment of \$15,910.00 for the work completed to date as outlined in Estimate No. 4 Final.

Thank you for your kind attention in this matter. Should you have any question or require anything further, please do not hesitate to contact me.

Very truly yours,



Peter C. Ten Kate, P.E.

PCTK/lv
Enclosures

cc: Tsivicos Enterprises, Inc.
Jennifer Muscara, CFO, CTC
Kristine Gould, RMC, Confidential Assistant

2251103EE4lvL1

ESTIMATE CERTIFICATE
FOR WORK PERFORMED AND MATERIAL FURNISHED IN THE CONSTRUCTION OF:
VERONA COMMUNITY POOL IMPROVEMENTS
TOWNSHIP OF VERONA
ESSEX COUNTY, NEW JERSEY
OUR FILE NO. VA-184

Estimate Number: 4 Final

Period Ending: 5/30/25

Contractor: Tsivicos Enterprises, Inc.
1420 Ninth Avenue, Suite 23
Neptune, NJ 07754

Base Contract Amount:	\$423,000.00	Total Amount Estimated:	\$477,000.00
Less Reductions:		Less 2% Retainage:	\$0.00
Plus Increases:	\$54,000.00	Total Net Amount Estimated:	\$477,000.00
Amended Contract Amount:	\$477,000.00	Less Amount Previously Paid:	\$461,090.00
Contract Starting Date:		Amount Due This Estimate:	\$15,910.00
Percent Complete:	100.00%		

Estimated By: Derek Hughes

Approved By: 

FOR USE BY THE TOWNSHIP OF VERONA

Verified by: _____
(Business Administrator)


(Project Engineer)

Audited by: _____
(Chief Financial Officer)

Estimate Number: 4 Final

ITEM	DESCRIPTION	UNIT	UNIT PRICE	ORIGINAL CONTRACT QUANTITY	AMENDED CONTRACT QUANTITY	QUANTITY PREV. ALLOWED	QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	TOTAL AMT. ALLOWED TO DATE	AMOUNT DUE THIS ESTIMATE
	BASE BID									
1	Clearing Site	LS	\$ 100,000.00	1						
1.a	Mobilization		\$ 27,000.00			1.00	0.00	1.00	\$27,000.00	\$0.00
1.b	Waterblasting		\$ 46,000.00			1.00	0.00	1.00	\$46,000.00	\$0.00
1.c	Tile / Grout Removal		\$ 27,000.00			1.00	0.00	1.00	\$27,000.00	\$0.00
2	Main Pool Improvmnts (interior finish, piping, lighting, & various	LS	\$ 288,002.00	1						
2.a	Tile Work		\$ 98,002.00			1.00	0.00	1.00	\$98,002.00	\$0.00
2.b	Sealant Work		\$ 20,000.00			1.00	0.00	1.00	\$20,000.00	\$0.00
2.c	Pool Lights		\$ 45,000.00			1.00	0.00	1.00	\$45,000.00	\$0.00
2.d	Plaster Work		\$ 120,000.00			1.00	0.00	1.00	\$120,000.00	\$0.00
2.e	Finishing		\$ 5,000.00			0.40	0.60	1.00	\$5,000.00	\$3,000.00
3	Concrete Deck, 6" Thick	SY	\$ 566.00	53	73	73.00	0.00	73.00	\$41,318.00	\$0.00
4	Final Cleanup	LS	\$ 5,000.00	1		0.30	0.70	1.00	\$5,000.00	\$3,500.00
S-1	Remove and Replace Two Additional Pool Lights	UNIT	\$ 2,150.00		2	2.00	0.00	2.00	\$4,300.00	\$0.00
S-2	Removal of all Plaster Patches	LS	\$ 17,000.00		1	1.00	0.00	1.00	\$17,000.00	\$0.00
S-3	Selective Spall Repair, Corrosion Inhibitor on Corroded Reinforcing Steel	LS	\$ 7,000.00		1	1.00	0.00	1.00	\$7,000.00	\$0.00
S-4	Crack Repairs	LS	\$ 11,130.00		1	1.00	0.00	1.00	\$11,130.00	\$0.00
S-5	Selective Demolition around Cup Anchor at ramp	LS	\$ 3,250.00		1	1.00	0.00	1.00	\$3,250.00	\$0.00
							TOTAL BID		\$477,000.00	\$6,500.00



Notice: Bills to be considered for payment must be presented to the Treasurer properly signed and certified on this form on or before DATE(S) ESTABLISHED BY TOWNSHIP

Township of Verona
600 Bloomfield Avenue, Suite 3
Verona, NJ 07044

To Tsivicos Enterprises, Inc.
Address 1420 Ninth Avenue, Suite 23 Date 10/28/2025
City & State Neptune, New Jersey Zip Code 07754
Ordered by _____ Dept. _____ Order # _____

Note: All Bills Must Be Properly Certified Before Payment

Date of Delivery or Service	Itemized Description of Goods or Services Rendered	UNIT PRICE	DOLLARS CENTS	
	For Work Performed and Material Furnished			
	in the Construction of:			
	Verona Community Pool Improvements			
	Township of Verona			
	Essex County, New Jersey			
	Our File No. VA-184			
	Estimate No. 4 Final			
	Dated: 5/30/2025			
	Fifteen Thousand Nine Hundred Ten Dollars		\$ 15,910	.00
		TOTAL	\$ 15,910	.00

Claimant's Certification and Declaration

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Date 11/3/25 Signature  Position CEO

Space Below To Be Filled Out By Municipal Officials

OFFICER'S OR EMPLOYEE'S CERTIFICATION

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a municipal official or employee or other reasonable procedures.

Signature _____ Title _____

APPROPRIATION OR ACCOUNT CHARGED			Examined and approved for payment: _____ Commissioner _____ Director of Revenue and Finance
			Payment Record

Date Paid
Check No.

Account

MAINTENANCE BOND
Bond Number BX2500056MB

The undersigned declare that we, **Tsivicos Enterprises Inc.**, as Principal and **Bondex Insurance Company**, as Surety are held and firmly bound unto **Township of Verona**, as Owner, in the sum of **SEVENTY-ONE THOUSAND FIVE HUNDRED FIFTY AND 00/100 DOLLARS (\$71,550.00)** to be paid to the said obligee only, to which payment well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors.

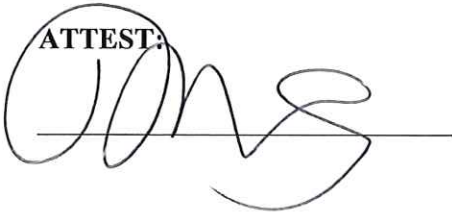
The condition of this obligation is such that, whereas, the Principal did on the **7th** day of **January, 2025**, enter into a Contract with the Owner for the construction of **IMPROVEMENTS AT THE COMMUNITY POOL - CONTRACT NO. 2024-15** which said contract is made part of the bond as though set herein; and the same contract was completed and accepted on the **18th** day of **May, 2025**.

Now, if the said Principal shall remedy without cost to the Owner any defects which may develop during a period of two (2) year (s) from the date of completion and acceptance of the work performed under the contract, provided such defects, according to reasonable construction and engineering standards, are the result of defective or inferior materials or workmanship, then this obligation shall be void, otherwise, it shall be and remain in full force and effect. The Surety hereby stipulates and agrees that any modifications, deletions or additions in or to the terms of said contract, drawings or specifications therefore shall in no way affect its obligation on this bond.

Surety shall have no liability under this bond unless all premiums (initial and renewed, if any) shall be paid to the Surety. The Surety shall notify the owners in writing in the event any premium is not paid, and this bond shall be deemed canceled three (3) days after such notice to the owner.

IN WITNESS WHEREOF, the Principal and Surety have duly executed this bond under seal this **10/7/2025**.

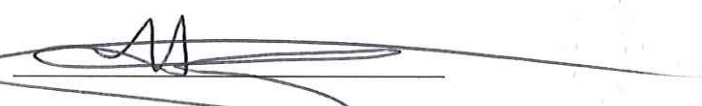
ATTEST:



ATTEST:


Claudia Pereira

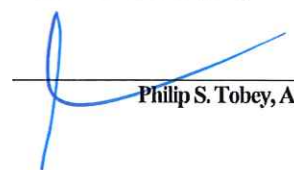
Tsivicos Enterprises Inc.

By: 

Address:

1420 9th Avenue
Suite 23
Neptune, NJ 07753

Bondex Insurance Company

By: 

Philip S. Tobey, Attorney-In-Fact

POWER OF ATTORNEY

Bond Number **BX2500056MB****Bondex Insurance Company**

KNOW ALL MEN BY THESE PRESENTS: That **Bondex Insurance Company**, a corporation duly organized under the laws of the State of New Jersey, and having its principal office in Atlanta, County of Cobb, State of Georgia, does hereby appoint:

Philip S. Tobey, Lionel D. Jorge, Jeffrey R. Bauman, Megan C. Bauer

its true and lawful Attorney(s)-in Fact, with full power and authority to execute on its behalf bonds, undertakings, including but not limited to, consents of surety, bid bonds, performance bonds, payments bonds, maintenance bonds, lien discharge bonds, and renewals of any of the foregoing, recognizances, and other contracts of indemnity and writings obligatory in nature thereof, issued in the course of its business and to bind the Company in an amount not to exceed Twelve Million and 00/100 Dollars (\$12,000,000.00).

This Power of Attorney is granted and is signed and sealed by the authority of the following Resolution adopted by the Board of Directors of Bondex Insurance Company at a meeting duly called and held on the 7th day of March, 2007.

RESOLVED that the Chief Executive Officer, President, Vice President or Secretary, shall have the power and authority

1. *To appoint Attorney(s)-in-Fact and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, contracts of indemnity and other writing obligatory in the nature thereof and,*
2. *To remove, at any time, any such Attorney-in-Fact and revoke any authority given.*

RESOLVED FURTHER, that the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached as though manually affixed.

IN WITNESS WHEREOF, **BONDEX INSURANCE COMPANY** has caused its seal to be affixed hereto and executed by its President on the 20th day of August, 2025.

BONDEX INSURANCE COMPANY

BY

Antonio R. Barner
Antonio R. Barner, President

State of GEORGIA
County of COBB

ACKNOWLEDGEMENT

On this 20th day of August, 2025, before me, a notary public, personally appeared Antonio R. Barner, personally known to me, who being duly sworn did say that he is the President of Bondex Insurance Company, the Corporation described in the foregoing instrument, and that the Seal affixed to said instrument is the said Corporate Seal and that he executed the same in his authorized capacity, and that said instrument was signed and sealed on behalf of said Corporation by authority of its Board of Directors.

In Testimony Whereof I have set my hand and affixed my official Seal, the day and year first written above,



BY

Mara Buffington
Name: Mara Buffington
Notary Public

CERTIFICATE

I, Antonio R. Barner, Secretary of Bondex Insurance Company, do hereby certify that the Power of Attorney and the resolution adopted by the Board of Directors of said company as set forth above, are true and correct transcripts thereof and that neither the said Power of Attorney nor the resolution have been revoked and they are now in full force and effect.

Signed and Sealed at Atlanta, Georgia this 7th day of October, 2025.



BY

Antonio R. Barner
Antonio R. Barner, Secretary

WARNING: Any person who knowingly and with intent to defraud any insurance company or other person, files and application for insurance of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**AWARDING CONTRACT No. 2025-06
ROOF REPLACEMENT AT THE TOWNSHIP OF VERONA**

WHEREAS, the Township of Verona received bids for roof replacements at the Township of Verona – Contract No. 2025-06 on October 3, 2025; and

WHEREAS, Resolution No. 2025-240 was adopted by the Township Council at the October 20, 2025 meeting but the award amount and spelling of the contractor was incorrect; and

WHEREAS, this resolution will ratify the Township Council's adoption of Resolution 2025-240 and awards contract 2025-06 to the Mak Group LLC, Saddle Brook, New Jersey in the correct amount of \$788,032.

NOW THEREFORE, BE IT RESOLVED, that \$788,032 shall be charged to Ordinance No. 2025-10A(t) or any account that may be deemed appropriate by the Chief Financial Officer or her designee and shall be charged against and the availability of funds has been certified by the Chief Financial Officer.

BE IT FURTHER RESOLVED that the Township Manager or his designee is hereby authorized to enter into an agreement or any other required documents for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON NOVEMBER 10, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2025-240

A motion was made by Councilwoman Holland; seconded by Deputy Mayor McEvoy that the following resolution be adopted:

**AWARDING CONTRACT No. 2025-06
ROOF REPLACEMENT AT THE TOWNSHIP OF VERONA**

WHEREAS, the Township of Verona received bids for roof replacements at the Township of Verona – Contract No. 2025-06 on October 3, 2025; and

WHEREAS, thirteen (13) bids were received for Contract 2025-06; and

WHEREAS, Mac Group LLC. was the lowest responsive and responsible bidder in the Base Bid Amount of \$788,032; and

WHEREAS, the Consulting Engineer has reviewed and recommends the Contract award be made to Mac Group, LLC., Saddle Brook, New Jersey, as the lowest responsive and responsible bidder.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that the contract for Contract No. 2025-06 be awarded to the Mac Group LLC. in the total amount of \$788,032.

BE IT FURTHER RESOLVED that \$788,032 shall be charged to Ordinance No. 2025-10A(t) or any account that may be deemed appropriate by the Chief Financial Officer or her designee and shall be charged against and the availability of funds has been certified by the Chief Financial Officer.

BE IT FURTHER RESOLVED that the Township Manager or his designee is hereby authorized to enter into an agreement or any other required documents for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

ROLL CALL:

AYES: Holland, McGrath, Roman, McEvoy, Tamburro

NAYS:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON OCTOBER 20, 2025.


JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK



October 14th, 2025

Kevin O'Sullivan, Deputy Township Manager
Township of Verona
600 Bloomfield Ave
Verona, NJ 07044

RE: Solutions Architecture - Bid Evaluation
24.143 – Verona Roofs Replacement

Mr. O'Sullivan:

Bids were solicited by the Township of Verona and Solutions Architecture for the above referenced project. Bids were received in a, "Single Prime format". Of the thirty-five (35) contractors that purchased documents, thirteen (13) of the contractors submitted bid proposals. The two lowest bidders were in relative proximity to one another with no more than \$11,327.00 separating them considering base bid and all three alternates. Bids were received for the project on 10/03/2025, at 1:00 p.m. at the Municipal Building.

The apparent low contractor, **Mac Group, LLC of Saddle Brook, NJ** submitted a base bid of **\$499,758.00** inclusive of the \$150,000 allowance. Mac Group, LLC submitted **Alternate bids 1 through 3 shown on the attached Bid Tabulation**. Should all the alternates be accepted, the combined total project would be **\$788,032.00** dollars. Mac Group, LLC appears to have submitted all of the required documentation.

The next lowest contractor, **Bimak Group of Garfield, NJ** submitted a base bid of **\$503,303.00** inclusive of the \$150,000 allowance. Bimak Group submitted **Alternate bids 1 through 3 shown on the attached Bid Tabulation**. Should all the alternates be accepted, the combined total project would be **\$799,359.00** dollars. Bimak Group appears to have submitted all of the required documentation.

Based upon the above noted information, provided that the Township's Counsel is in agreement, and provided that the Township is comfortable with the budget for the project, it is recommended that the bid noted below, submitted by **Mac Group, LLC** the apparent low responsible bidder, be accepted by the Township of Verona with Alternates #1-3 accepted.

Base Bid	\$499,758.00
Alternate #1 – Provide the cost for removal and replacement of the existing shingle roof at the Annex Building, as indicated on the drawings.	\$48,758.00
Alternate #2 – Provide the cost for removal and replacement of the existing roof at the Tower Building, as indicated on the drawings.	\$59,758.00
Alternate #3 – Provide the cost for removal and replacement of the existing roof at the DPW Building, as indicated on the drawings.	\$179,758.00
Total Base Bid + Selected Alternates	\$788,032.00

Please forward a copy of this evaluation and the bid tabulation to the Township Attorney, for review with the two (2) lowest bid packages. It is recommended that the Township Attorney review all aspects of the existing bid, including this bidder's proposal for compliance with regulations and procedures of the bidding laws.



Should you have any questions or require additional information, please call me at [\(973\) 484-4800](tel:9734844800) or e-mail me at Valdemarf@solutions-arch.com. Solutions Architecture will be in contact with regard to the Award of Contracts, submission of the Notice to Proceed, and arrangement of a Kick-off Meeting.

Respectfully submitted,



Valdemar Fracz,
Senior Project Manager



**TOWNSHIP OF VERONA
COUNTY OF ESSEX, NEW JERSEY**

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN
THE TOWNSHIP OF VERONA AND THE VERONA BOARD OF
EDUCATION FOR THE TREES FOR SCHOOLS GRANTS PROGRAM**

WHEREAS, the Board of Education applied for and was awarded a grant under the Trees for Schools Grants Program and needs the Township to provide for the labor, equipment and services to implement the program; and

WHEREAS, the Township is willing to assist the Board of Education by providing Township personnel and contract professionals to provide the labor and equipment to help the Board of Education perform under the Trees for Schools Grants Program; and

WHEREAS, in the spirit of intra-municipal cooperation and furtherance of the principles underlying the Act, the Township and the Board of Education have negotiated an Agreement for the shared execution of the Trees for Schools Grants Program which will benefit the Township by covering the cost of planting approximately 45 trees in the community.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, State of New Jersey, that the Township Manager and Municipal Clerk are authorized to execute the attached agreement and take any other necessary measures to carry out the intent of this Resolution.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON NOVEMBER 10, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

**SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF VERONA
AND THE VERONA BOARD OF EDUCATION**

THIS SHARED SERVICES AGREEMENT made this _____ day of _____, 2025, by and between:

THE TOWNSHIP of VERONA, a municipal corporation of the State of New Jersey, whose business offices are located at 600 Bloomfield Avenue, Verona, New Jersey 07044, and which shall hereinafter be referred to as the "Township,"

AND

THE VERONA BOARD of EDUCATION, whose business offices are located at 121 Fairview Avenue Verona, New Jersey, and which shall hereinafter be referred to as the "Board of Education."

WHEREAS, the "Uniform Shared Services and Consolidation Act", N.J.S.A. 40A:65-1 et seq. (the "Act"), authorizes local units of this State to agree with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Board of Education applied for and was awarded a grant under the Trees for Schools Grants Program and needs the Township to provide for the labor, equipment and services to implement the program; and

WHEREAS, the Township is willing to assist the Board of Education by providing Township personnel and contract professionals to provide the labor and equipment to help the Board of Education perform under the Trees for Schools Grants Program; and

WHEREAS, in the spirit of intra-municipal cooperation and furtherance of the principles underlying the Act, the Township and the Board of Education (collectively, the "parties") have negotiated an Agreement for the shared execution of the Trees for Schools Grants Program which will benefit the Township by covering the cost of planting approximately 45 trees in the community; and

WHEREAS, pursuant to N.J.S.A. 40A:65-5, this Agreement will take effect upon the adoption of an appropriate Resolution by both entities authorizing the execution of this Agreement; and

WHEREAS, pursuant to N.J.S.A. 40A:65-6, Township and Board of Education are designated as the primary employers of their respective staff providing the services as outlined in this Agreement, and

WHEREAS, the Parties deem it in their best interest to memorialize the duties, responsibilities and expectations each party to this Agreement has to each other.

NOW, THEREFORE, in consideration of the mutual promises, covenants and other good and valuable consideration set forth herein, it is hereby agreed by and between the parties hereto as follows:

1. Incorporation of Recitals. The above Recitals are hereby incorporated into and made a part of this Agreement.
2. Duties, Limitation of Liability. The Township shall arrange the necessary personnel and contract professionals to provide the labor and equipment to implement and perform under the Trees for Schools Grants Program. The Township shall invoice the Board of Education and the Board of Education agrees to reimburse the Township for all expenses incurred in providing the services, the total amount of which shall not exceed the Grant Award. The Grant Award, Preliminary Budget and Planting Plan are attached to and made part of this Agreement by reference.
3. Term. This Agreement shall be effective for one (1) year following its effective date.
4. Modification. This Agreement may not be changed orally and may only be modified or amended by a written statement signed by both parties.
5. Termination. If either party is not satisfied for any reason or cannot sustain the services provided for in this Agreement, the Agreement may be terminated upon written notice to the other party. After receipt of written notice of termination, no further services or payments will be required, except payment for any services already rendered.
6. Choice of Law. Any dispute under this Agreement or related to this Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey and Essex County.
7. Entire Agreement. This Agreement represents the entire agreement between the parties and cannot be changed or modified orally. This Agreement may be supplemented, amended, or revised only in writing, signed by all parties hereto.
8. Severability. If any part of this Agreement shall be held to be unenforceable, the rest of this Agreement shall nevertheless remain in full force and effect.
9. Waiver. Failure to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement at any one time shall not be deemed a waiver of such term, covenant, or condition at any other time, nor shall any waiver or relinquishment of any right or power herein at any time be deemed a waiver or relinquishment of the same or any other right or power at any other time.
10. Construction of Agreement. This Agreement shall not be construed more strictly against any Party merely by virtue of the fact that the Agreement may have been drafted or prepared by such Party or its counsel, it being recognized that all Parties have contributed substantially and materially to its preparation, all Parties have been represented by counsel in this matter, and that this Agreement has been the subject of negotiations between the Parties and is a product of those negotiations.
11. Amendments. This Agreement may not be amended, changed, or modified except in a writing between the Parties. It is expressly understood and agreed that this provision may not be orally amended, but must be amended in writing. This Agreement shall be binding on the heirs, executors, and beneficiaries and any successor organization by merger, change of control or operation of law.
12. Further Assurances. The Parties agree to execute additional documents reasonably necessary to effectuate this Agreement.

[SIGNATURES ON THE FOLLOWING PAGE]

EXECUTED AND AGREED TO:

ATTEST:

TOWNSHIP

Jennifer Kiernan, CMC
Municipal Clerk

Kevin O'Sullivan
Township Manager

ATTEST:

BOARD OF EDUCATION

Business Administrator / Board Secretary

Diane DiGiuseppe
Superintendent of Schools

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

RESOLUTION OF THE TOWNSHIP OF VERONA, COUNTY OF ESSEX,
STATE OF NEW JERSEY, CANCELLING FUNDED APPROPRIATION
BALANCES UNDER CERTAIN BOND ORDINANCES PREVIOUSLY
ADOPTED BY THE TOWNSHIP OF VERONA FOR VARIOUS GENERAL
CAPITAL IMPROVEMENT PROJECTS IN THE TOTAL AMOUNT OF
\$28,851.69

WHEREAS, the Township of Verona, Essex County, New Jersey previously adopted Bond Ordinances for the purpose of funding various capital projects and improvements of the Township as more fully specified in the Bond Ordinances and

WHEREAS, as of the date hereof, the projects have been completed.

NOW THEREFORE BE IT RESOLVED, the Township now desires to cancel such appropriations and transfer the funded balances to their respective fund surplus:

ORDINANCE	DESCRIPTION	AMOUNT TO BE CANCELLED
General Capital		
18-16	Various Improvements- Phase II Security	\$1.75
19-21A	Various Improvements- GPS Surveying Equipment	\$848.24
19-21H	Various Improvements- Fire Department Equipment	\$1.70
2020-05	Install Comm Center HVAC	\$28,000.00
	Total General Capital	\$28,851.69

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON NOVMBER 10, 2024.

JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

RESOLUTION OF THE TOWNSHIP OF VERONA, COUNTY OF ESSEX,
STATE OF NEW JERSEY, CANCELLING FUNDED APPROPRIATION
BALANCES UNDER CERTAIN BOND ORDINANCES PREVIOUSLY
ADOPTED BY THE TOWNSHIP OF VERONA FOR VARIOUS WATER
SEWER CAPITAL IMPROVEMENT PROJECTS IN THE TOTAL AMOUNT
OF \$1,180.89

WHEREAS, the Township of Verona, Essex County, New Jersey previously adopted Bond Ordinances for the purpose of funding various capital projects and improvements of the Township as more fully specified in the Bond Ordinances and

WHEREAS, as of the date hereof, the projects have been completed.

NOW THEREFORE BE IT RESOLVED, the Township now desires to cancel such appropriations and transfer the funded balances to their respective fund surplus;

ORDINANCE	DESCRIPTION	AMOUNT TO BE CANCELLED
Water/Sewer Capital		
5-14	Lab Equipment	1,180.89
	Total Water/Sewer Capital	\$1,180.89

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON NOVMBER 10, 2024.

JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

CANCEL TAXES BLOCK 1102 LOT 44 TOTALLY EXEMPT VETERAN

WHEREAS, the Tax Collector was notified from the Tax Assessor's office that Block 1102 Lot 44, property known as 46 Ann Street, as of October 22, 2025 should be totally exempt due to the owner being a totally disabled veteran.

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector be authorized to cancel a portion of the 4th quarter billing on Block 1102 lot 44.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON NOVEMBER 10, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

REFUNDING TAX LIEN REDEMPTION

WHEREAS, property located at 349 Bloomfield Avenue Unit 18, Block 712 Lot 1 Qualifier C0018, owned by Gabriella Minkov, has been held in tax lien since December 5, 2024; and

WHEREAS, payment was received, in the amount of \$13,531.09 from Meyerson Fox & Conte, clearing the lien as follows:

<u>Certificate #24-00003</u>	
Certificate	\$1,578.52
2% Redemption Penalty	\$ 31.57
Recording Fee	\$ 55.00
Search Fee	\$ 12.00
2024 Taxes plus Interest and Penalty	\$7,168.39
2025 Taxes plus Interest and Penalty	<u>\$4,685.61</u>
Total Redemption	\$13,531.09
Premium	\$18,000.00
Total	\$31,531.09

WHEREAS, this certificate has been held by the Township of Verona and the certificate has been received and properly signed for cancellation.

NOW, THEREFORE, BE IT RESOLVED, that the Chief Financial Officer and Tax Collector be authorized to refund, from Trust, \$31,531.09 to:

Dianne Clemente
PO Box 141
Wyckoff, NJ 07481

- ROLL CALL:
AYES:
NAYS:
ABSENT:
ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON NOVEMBER 10, 2025.

JENNIFER KIERNAN
MUNICIPAL CLERK

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

PERMITTING ITEMS TO BE DISCUSSED IN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, County of Essex, State of New Jersey, as follows:

The public shall be excluded from discussion of an action upon the hereinafter specified subject matter.

1. Purchase, Lease or Acquisition of Real Property pursuant to *N.J.S.A. 10:4-12 (5)*
2. Pending, Ongoing, or Anticipated Litigation and Contract Negotiations pursuant to *N.J.S.A. 10:4-12 (7)*

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON NOVEMBER 10, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**